



## Video Meetings

Boardable Spotlight is not just a video conference tool. It's so much more than that. It allows you to create effective, engaging meetings with a unique suite of tools designed to support all stages of the meeting lifecycle.



## Agenda Builder

The Agenda Builder enables administrators to create dynamic agendas, either from scratch or using a well-designed template. Email board members dynamic PDFs and agenda landing pages to create private annotations.



## Smart Meetings

Automating your meeting scheduling does more than save time. It frees your board from distraction, allowing everyone to focus on governance, strategy, and other areas vital to your mission.



## Document Center

Brings all the files your board needs to one place. You get the simplicity of organizing and distributing documents without digging up email attachments. Your board gets the ease of collaborating on documents anytime, anywhere.



## E-Signatures

Our E-Signatures tool speeds up the document signing and approval process. Legally sign documents without the hassle of traditional paper signatures. Upload a document, request a signature, and view the status of document signatures all in one place.



## Task Manager

The Task Manager increases your board's productivity and accountability. Create, assign, and manage action items during and in between meetings. Quickly check the status of completed and uncompleted tasks in one central location.



## Reporting

Gather data to gain insight into your corporate or nonprofit board's engagement. Boardable Reporting allows you to view and download a variety of reports to quickly identify accomplishments and areas of improvement.



## Goal Tracking

Track and measure the success of your organization's goals and board initiatives with our Goal Tracker. Set benchmarks to keep your board informed and engaged on the progress of key performance metrics.



## Polls + Voting

Polling helps you develop active, engaged board members. It highlights important decision-making items between meetings without being pushy. Board members can participate in decision-making from anywhere.

# Empower Your Board and Committee Members

## Prepare, engage, and take action on what matters most.

- Centralize** activities for meetings, documents, discussions, polls, and contacts
- Automate** scheduling, calendaring, and reminders
- Integrate** with Gmail and Outlook, as well as Dropbox, Google Drive, and OneDrive

## Benefits

- Cloud-based infrastructure
- Plans for all budgets/team sizes
- Better board performance
- Hands-on support
- AWS data security
- Painless onboarding
- Affordable pricing
- Intuitive, easy-to-use design
- Mobile-friendly interface



“We have had to operate without a physical presence for a couple of years now. I honestly don’t know how we would have done it without Boardable.”

**Jim Rawlinson**  
Musical Family Tree

## See it in Action

Take Boardable for a test drive. Get started at [boardable.com](https://boardable.com). No credit card required.

