

An overhead view of a meeting table with several people seated around it. There are laptops, tablets, and papers on the table. The image is dimmed with a blue overlay.

We will get started soon!

- Please enter your questions in the chat area throughout the webinar.
- Comments and questions will be addressed at the end.
- Try using Google Chrome or Mozilla browsers for best results.
- We will email a replay of the webinar in the next few days.
- For connectivity problems, try the “Reconnect” button at the top.



Board Meeting & Management Software

Boardable helps nonprofit leaders and the meetings they run be more organized, impactful, and fun.



Agenda

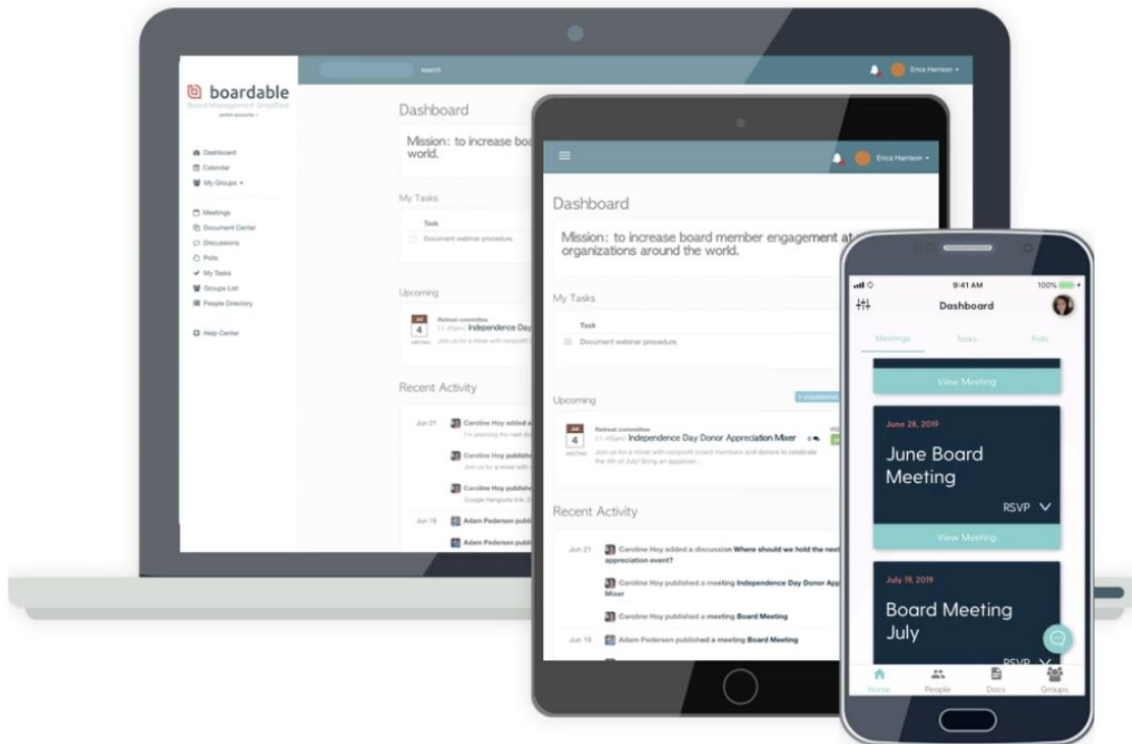
- **Introductions**
- **Feature Overview**
- **Feature Training**
 - Goals, Reports, E-Signatures, Broadcast Announcements, Board Packet Quick Print, Notifications Log, Free-form Minutes Maker
 - Boardable Meetings with Video
- **Live Q&A**



Centralize activities for meetings, documents, discussions, polls, and contracts

Automate scheduling, calendaring, and reminders

Integrate with Gmail and Outlook as well as document services





Boardable Plans

LEGACY

Customers who joined Boardable before our current plan structure launched in January 2020

- Original platform, including meetings, polls, tasks, Document Center, and more

ESSENTIALS

Streamline your board experience by centralizing communications, document storage, and meeting planning

- Set and track 1 goal
- Export data from previous 3 months
- Boardable Meeting with Video (Users Only)

PROFESSIONAL

Take your board to the next level with dedicated support and more advanced tools for a more professional board experience

- Unlimited goals & reports
- Board Packet Quick Print
- E-Signatures
- Success Manager
- Boardable Meeting with Video (+Guest)

ENTERPRISE

Let us help you expand with custom features and consulting

- Custom reporting
- 3rd-party integrations
- Multiple account instances
- Nonprofit expert consulting



User Permissions

Administrators

All privileges including billing information, ability to change plan type, add people, change account settings, and update announcements.

Members

Create meetings, polls, discussions, upload documents, and view all activity in assigned groups.

Observers

Participate in groups they are assigned to, discussions, polls, and meetings when invited, but are not able to see the Document Center.

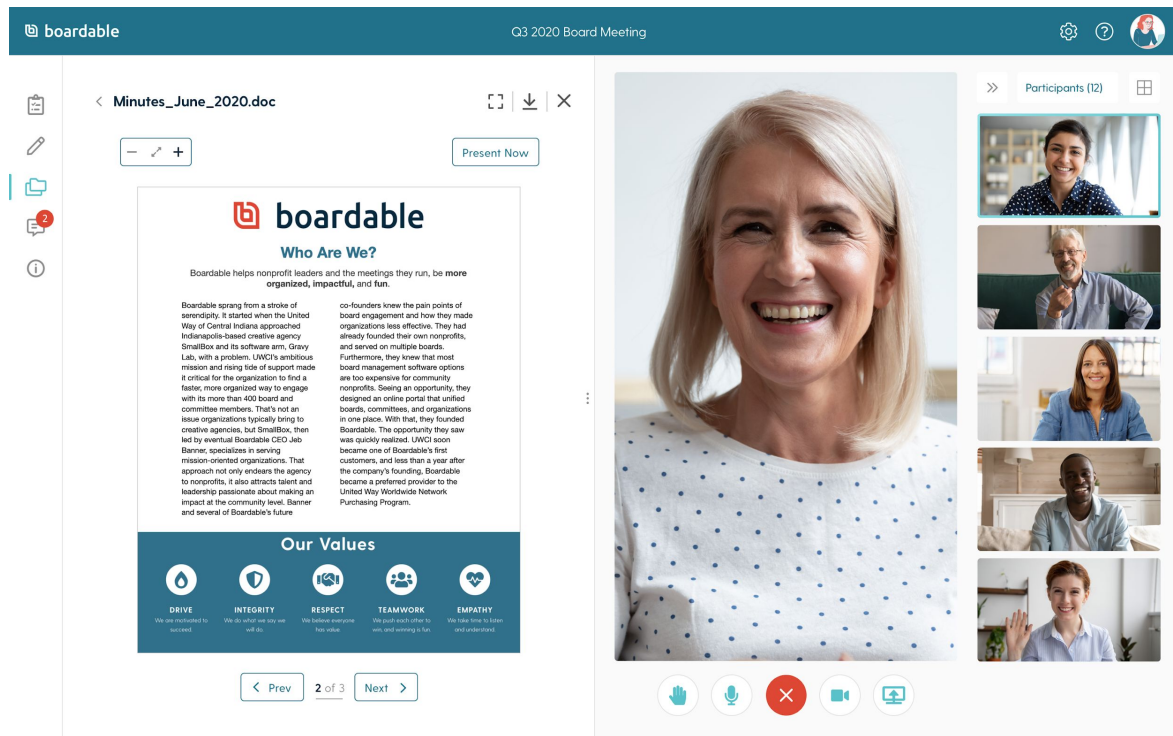


Virtual Meetings with Boardable

- Meeting Center with Documents
- Public meeting page
- Task tracker tool
- Discussions
- Online voting via polls feature
- Convenient mobile app
- E-Signatures (Professional Only)
- Boardable Meeting with Video (Beta)



Whether you're meeting remotely, in-person, or a combination of the two, Boardable Meetings with Video gives your organization the tools needed to have a more focused and engaged meeting experience.





Boardable Meetings with Video

With the built-in agenda, your organization can move through the meeting while viewing the agenda, relevant meeting materials and video conference all within the Virtual Boardroom.

The screenshot displays the Boardable virtual meeting interface. At the top, a dark teal header bar contains the Boardable logo, the text "boardable", the meeting title "Q3 2020 Board Meeting", and icons for settings, help, and a user profile.

On the left side, a vertical sidebar contains icons for agenda, chat, documents, and information. The main content area on the left displays the meeting agenda:

- Agenda**
1:00pm - 4:15pm
- I. Meet and Greet**
- II. Take Attendance**
- III. Unfinished Business**
 - a. Approve past meeting minutes
 - b. Q2BoardMinutes_2020.docx
 - b. Unresolved items from last meeting
- IV. New Business**
 - a. Report from Finance Department
 - b. Committee Report
 - c. Staff Report
- V. Parking Lot**

Each agenda item is accompanied by a small circular icon with initials or a document icon. To the right of the agenda is a large video feed showing a woman with blonde hair smiling. Below the video feed is a row of five circular icons: a hand, a microphone, a red 'X' (mute), a video camera, and a screen share icon.

On the far right, a vertical list of participants is shown, labeled "Participants (12)". It includes a grid icon and a right arrow. Below this are five small video thumbnails of other participants: a woman with dark hair, a man with glasses, a woman with brown hair, a man with a beard, and a woman with red hair.



Boardable Meetings with Video

Will be available to organizations on the Essentials and Professional Plan.

Essentials

- Only Boardable users will have access to Boardable Meetings with Video.
- No guest access

Professional

- Individuals without a Boardable user login can attend Boardable Meetings with Video.
- Guest access

Essential Features





Maximize Board Relationships & Connections

Get a Visual Overview of Your Organization at a Glance

People Directory
See everyone in one place





Dashboard

Everything in one place

- Announcements
- Quick RSVP
- Tasks
- Select availability
- Upcoming meetings
- Change RSVP
- Activity
- Notifications

Dashboard



Goals



2 / 4 2 / 4

Activity Snapshot

Summary of your activity over the last 30 Days

13%

RSVP

13%

Attendance

0/0

Tasks

Mission: Boardable helps nonprofit leaders and the meetings they run, be **more organized, impactful, and fun.**



My Tasks

Task

- ☐ Task example - exec
1/15 completed

Task List / Meeting

December Boar...

Upcoming

5 unpublished meetings

5 unpublished polls

Jun
8

MEETING

Board
(9:30am) **June Board Meeting** o

RSVP

yes remote no maybe

Jul
31

POLL

(12:30pm) **Q3 Expenses** o

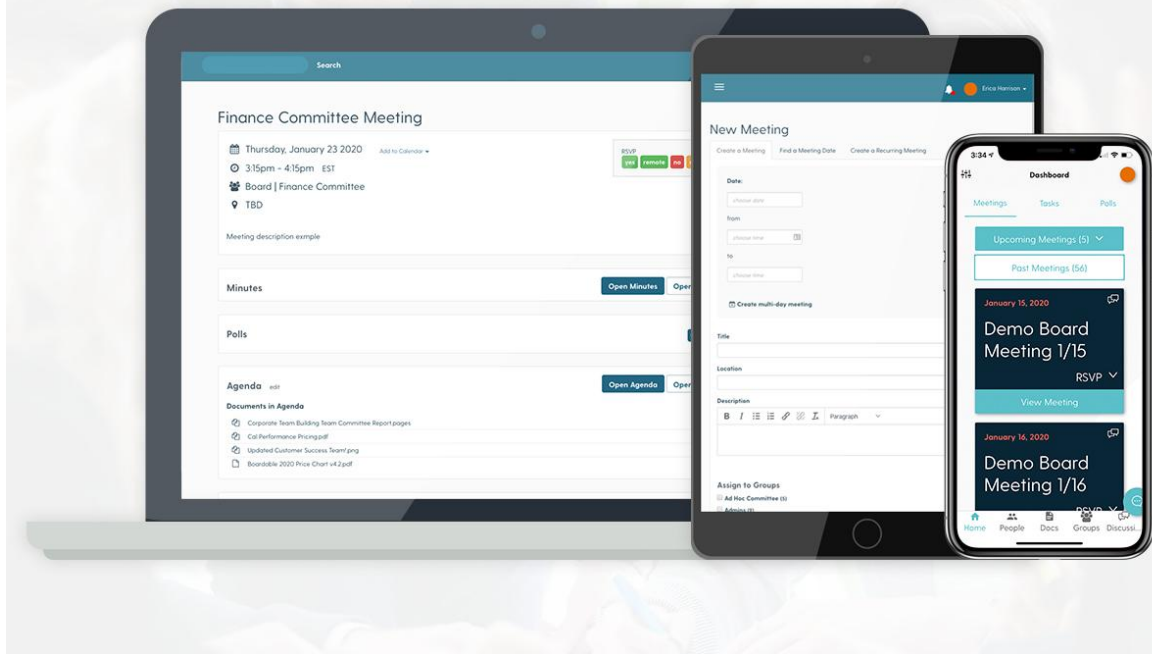


Meetings Center

Administrators, meeting Collaborators, and Group Owners can create agendas, minutes, polls, send meeting messages, reserve dates by publishing to calendar only, or set the date and publish.

Every Board Meeting at a Glance

Take the Work Out of Meeting Planning with a Variety of Tools for Scheduling and Sharing Meetings



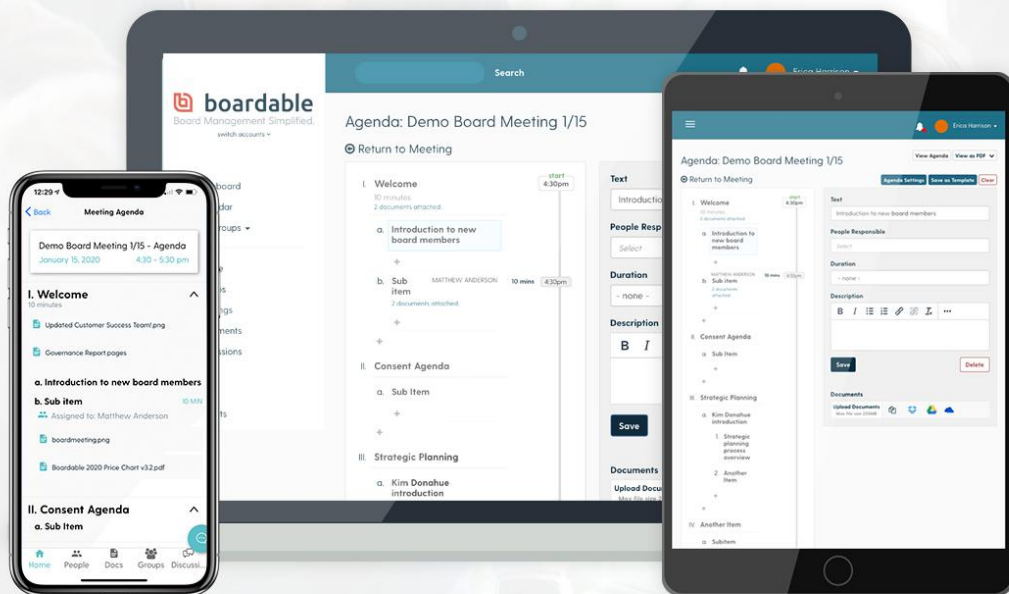


Agenda Builder

Create agenda templates, personal notes, export PDFs, share agenda on public meeting page

Dynamic Meeting Agendas

Quickly Build Agendas That Drive Meeting Engagement





Minutes Maker

Record notes and decisions, assign tasks

Freeform and private notes also available.

Edit Minutes: Third Quarter Board Meeting

[Return to Meeting](#)

1. Welcome

CEO Kristine Anderson welcomed all board members present and remote.

✓ **TASK:** Read welcome letter from City Manager

GRACE BAKER 11/26/20

Enter text here

Note

Save

a. Introduction Of New Members

New member Molly Anderson is Kristine's Daughter In-Law and head of a local accounting firm.

Create a Boardable account for Molly.

✓ Note
Decision
Task

Save

i. Molly Anderson Profile

Molly shared about her personal commitment to our cause and hopes for future contributions to the event and budgeting teams.

Enter text here

Note

Save

2. Consent Agenda

All members have voted to approve the agenda in the provided poll.

Enter text here

Note

Save

a. Approval

DECISION: Agenda approved unanimously with two abstentions.



Calendar Integration

Connect your calendar
and never miss a
meeting

Meeting Scheduling Tool

Find a date that works
for everyone

Settings

About Me

Profile Image

Contact and Social

Personal Info

Login and Password


Calendar Integration

Notifications

Timezone

Two Factor Authentication

Calendar Integration

 **Google Calendar**

connect

sync your Boardable events with your Google calendar

iCalendar Subscription

iCalendar feeds can be used with Apple Calendar, Google Calendar, Outlook, and any other service that supports the iCalendar format.

Copy to Clipboard

Be careful with this link. It is not password protected. Anyone with this link can see your Boardable events.

New Meeting

Create a Meeting

Find a Meeting Date

Create a Recurring Meeting

Available Dates

<input type="text" value="05/29/2020"/>	from	<input type="text" value="12:00 PM"/>	to	<input type="text" value="1:00 PM"/>	
<input type="text" value="06/01/2020"/>	from	<input type="text" value="12:00 PM"/>	to	<input type="text" value="1:00 PM"/>	
<input type="text" value="06/03/2020"/>	from	<input type="text" value="12:00 PM"/>	to	<input type="text" value="1:00 PM"/>	✕

+ Add another date

☒ Notify me when everyone has submitted their schedule preference



Polls

Vote on important issues

Discussions

Collaborate with board members

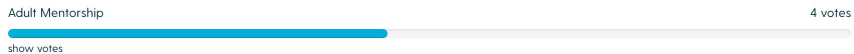
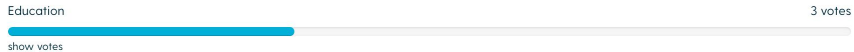
Poll

Which program should we highlight at the next board meeting?



Posted by: Krista Martin
Due: June 1st 08:30am EDT
📅 Q4 Board Meeting

9 out of 11 assigned users have voted.



ED Salary FY 2020-2021

[Edit Discussion](#)

Posted by: Laura Clark
03/27/2020, 2:57 pm EDT
👤 Executive Committee

Please provide comments on the proposal

3 Comments



Laura Clark · Mar 27, 2020
I think it is on par with others in this industry



David Aaron · Mar 27, 2020
I agree and think this is the right move for our organization.



Grace Baker · Mar 27, 2020
I am in agreement as well but would like to discuss the following year plans when we meet next.



New Comment

B *I*

-

-

[🔗](#) [📎](#) [🔗](#)

+ Attach File

Notifications will be sent to:

DA **GB** **KA** **LC** **MA**

☒ Everyone

Individuals ▾

Add Comment



Document Center

Secure, accessible, and organized

Document Center

DOCUMENTS

Home

Starred

SIGNATURES

All

Completed

Waiting for Signatures

Boardable Webinar > Board >

Edit Folder

Access is limited to: Board

+

upload new document to Board

	Name	Owner	Modified	
	<div>+ New Folder</div>			
	<div>Board giving</div>	Laura Clark	Apr 10, 2020	...
★	<div>Mission Statement</div>	Amalia Howard	May 20	...
★	<div>Mission and Vision Statement</div>	Amalia Howard	Apr 14, 2020	...
☆	<div>Governance Meeting</div>	Laura Clark	Feb 07, 2020	...
☆	<div>Mission Statement</div>	Amalia Howard	May 18	...

Professional Features





E-Signatures ✓

Sign documents
virtually

The screenshot displays the Boardable e-signature interface. At the top, a light blue header bar indicates "1 signature remaining" and a "Next" button. Below this, a toolbar shows icons for hand, cursor, zoom in, zoom out, and a zoom level of 161%. The main document area is titled "Add Signable Document" and contains a list of tasks. The first task is "Present updated f meeting." followed by "Committee Reports" with the description "The event planning committ". The second task is "Pay invoice for ve". Below these, there are two more tasks: "New Business" and "Adjournment". The "Adjournment" task includes the text "Meeting ajourned" and "Board Chair at 8:30 pm". At the bottom of the document, there are two rectangular boxes: one labeled "SIGNATURE: Tonya Tucker" with a dashed blue border and another labeled "DATE: Tonya Tucker" with a solid green border. A signature overlay is visible in the center-right, showing a handwritten signature and a "Clear" button. Below the signature, there is a checkbox labeled "Save signature" and a "Create" button. A "1 / 1" indicator is visible in the bottom left corner of the document area.

1 signature remaining

Next

161 %

Add Signable Document

Add Date Field For Tonya Tucker

162 %

Task: Present updated f meeting.

c. **Committee Reports**
The event planning committ

Task: Pay invoice for ve

1 / 1

4. **New Business**

5. **Adjournment**
Meeting ajourned Board Chair at 8:30 pm

SIGNATURE: Tonya Tucker

DATE: Tonya Tucker

1 / 1

Draw Type Upload

Clear

Save signature

Create



My Notifications History

See all your notifications in one place

Organization Notifications History ✓

See all your organization's notifications in one place

Notifications History

Log of notifications sent to users

My Notifications

Organization Notifications

Search

Clear

Search

✓	To: Jeb Banner Review & Sign	Original entity deleted. 03:39 PM Jun 03, 2020
✓	To: Jeb Banner <i>Let's use Boardable video!</i> WHEN June 3rd, 2020 9:00am - 10:30am EDT RSVP Yes Remote No Maybe	Weekly Leadership Team Meeting 08:48 AM Jun 03, 2020 6
✓	To: Andy Clark <i>Let's use Boardable video!</i> WHEN June 3rd, 2020 9:00am - 10:30am EDT RSVP Yes Remote No Maybe	Weekly Leadership Team Meeting 08:48 AM Jun 03, 2020 6
ⓘ	To: Krista Martin <i>Let's use Boardable video!</i> WHEN June 3rd, 2020 9:00am - 10:30am EDT RSVP Yes Remote No Maybe	Weekly Leadership Team Meeting 08:48 AM Jun 03, 2020 6

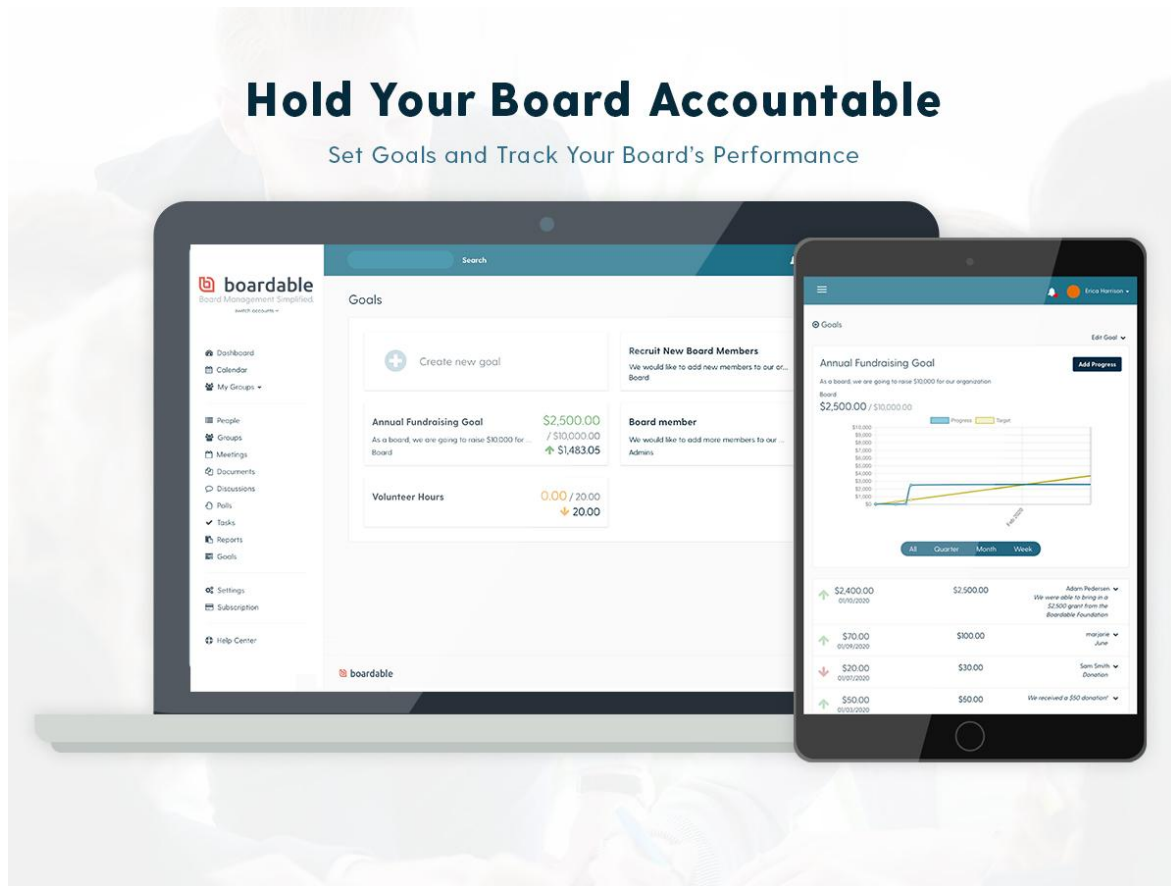


Unlimited Goal Tracking

Visually track your board's performance, strategic goals, and accomplishments

Hold Your Board Accountable

Set Goals and Track Your Board's Performance



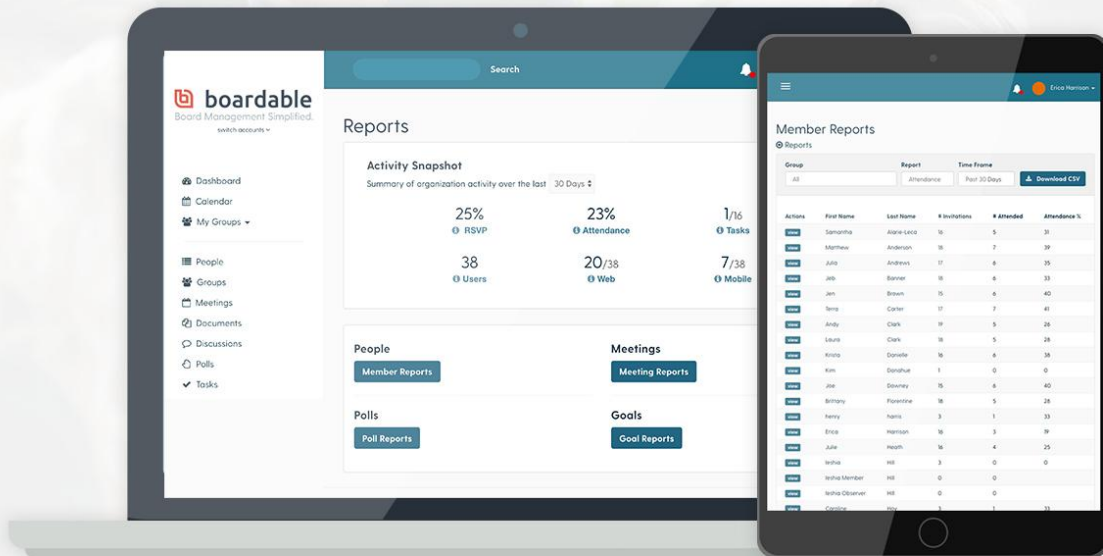


Unlimited Reports

Gain insight into your board's activity

Stay Up to Date on the Health of Your Board

Instantly View and Download Reports of Your Board's Activity





100% Dedicated to your Success

Guided Onboarding

Dedicated Customer
Success Manager

Annual
Account Review

In-App Support

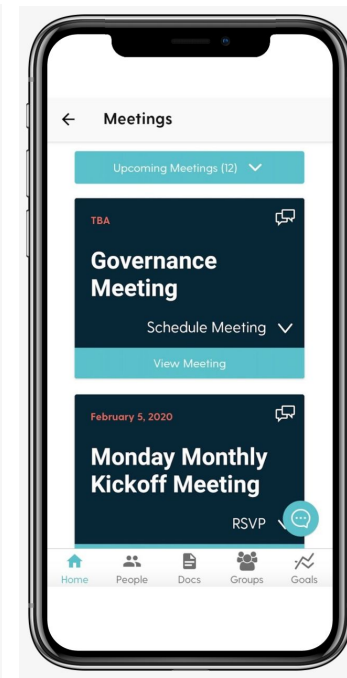
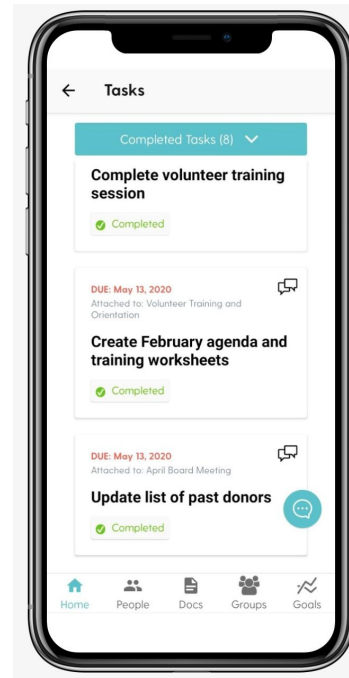
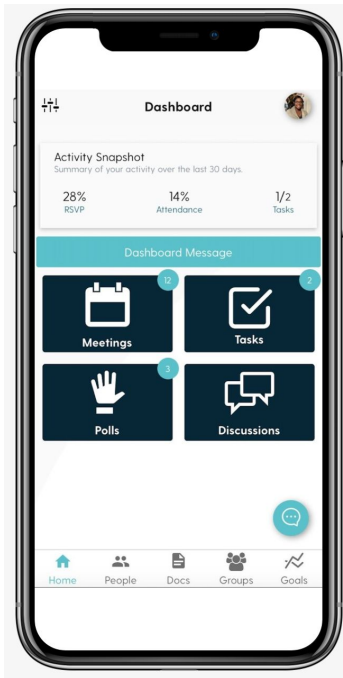
Additional Resources





Mobile App

Available in the Apple App Store and Google Play Store





Security

Boardable employs best practices for securing all user information, data, and documents.

Boardable is Privacy Shield compliant. Learn more at <https://boardable.com/security/>

This includes the use of Secure Sockets Layer (SSL) certification which encrypts all browser data and Amazon Web Services (AWS).

AWS Document Storage is encrypted and then stored on S3. S3 is redundantly stored on multiple devices across multiple facilities.

Data Retention. If your organization decides to leave Boardable, we will work with you to export the data you need, including documents, attendance records, and your people director.

Learn more about Amazon's security protocol at <https://aws.amazon.com/security>.



Have Questions?

Built-in customer support

Click on the Help Center to search for FAQs, answers, and tips. You can also reach us through the chat bubble in the lower right of every screen.

The screenshot displays the Boardable dashboard for a user named Michelle Mullen. The interface includes a top navigation bar with a search bar and user profile. The main content area is divided into sections: a sidebar on the left with navigation links (Dashboard, Calendar, My Groups, People, Groups, Meetings, Documents, Discussions, Polls, Tasks, Reports, Goals, Settings, Subscription, Notifications History, and Help Center), a central dashboard with 'Goals' (2/4), 'Activity Snapshot' (13% RSVP, 13% Attendance), 'Mission' statement, and 'My Tasks' (Task example - exec, 1/15 completed). A red box highlights the 'Help Center' icon in the bottom left navigation bar, with a red line connecting it to a magnified view of the Help Center logo and text. The magnified view shows the Boardable logo, the text 'Hi Michelle,' and a prompt to 'Click "New conversation" to ask us anything or search our help articles to find resources on your own.' Below this is a 'Start a conversation' section with a 'Send us a message' button and a 'Find an answer yourself' section with a search bar. At the bottom right, there is a chat bubble icon.

YOUR LOGO HERE
switch accounts ▾

Dashboard

Calendar

My Groups ▾

People

Groups

Meetings

Documents

Discussions

Polls

Tasks

Reports

Goals

Settings

Subscription

Notifications History

Help Center

Search

Michelle Mullen ▾

Dashboard

Goals

2 / 4 2 / 4

Activity Snapshot

Summary of your activity over the last 30 Days ▾

13% 13%

RSVP Attendance

Mission: to increase board member engagement at nonprofit or world.

My Tasks

Task

☐ Task example - exec

1/15 completed

Help Center

boardable

Hi Michelle,

Click "New conversation" to ask us anything or search our help articles to find resources on your own.

Start a conversation

Back later today

Send us a message See previous

Find an answer yourself

Search for articles...

We run on Intercom

31 (12:30pm) Q3 Expenses POLL



Transparent Pricing.

Essentials

starting at

\$79/mo or **\$71.10**/mo
with annual plan (10% off)

Professional

starting at

\$199/mo or **\$179.10**/mo
with annual plan (10% off)

Enterprise

starting at

\$299/mo Contact us for
a custom quote

View a breakdown of features and pricing at <https://boardable.com/pricing>



Thank you.

Questions?

